



# Employment Application

As an Equal Employment Opportunity/Affirmative Action Employer, Hosea Project Movers, LLC does not discriminate against applicants or employees because of their age, race, color, religion, national origin, sex (except where sex is a bona fide occupational qualification, or on any other basis prohibited by law). Furthermore, Hosea Project Movers, LLC will not discriminate against any applicant or employee because he or she is mentally or physically disabled, a disabled veteran, or a veteran of the Vietnam era, provided he or she is qualified and meets the requirements established by Hosea Project Movers, LLC for the job. **All positions offered are Non-Union.**

Last Name:		First Name:		Middle Initial:	Date: (mm/dd/yyyy)
Street Address:					Home Phone:
City:		State:	Zip Code:	Cellular Phone:	
Have you ever applied with us before? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, Month & Year: (mm/yyyy)			Social Security Number:
Position Desired:		<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Summer <input type="checkbox"/> Temporary		Hourly Pay Rate Desired:	
Are you available to work Full-Time? <input type="checkbox"/> Yes <input type="checkbox"/> No		If asked, will you work overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you legally eligible for employment in the United States of America? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date Available To Begin Work: (mm/dd/yyyy)		Date of Birth: (mm/dd/yyyy)		Have you ever worked for Hosea Project Movers, LLC? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you a Veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No		Veteran Status: <input type="checkbox"/> Active <input type="checkbox"/> Reserve		Are you a US Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you over 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No			Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female		
How were you referred to Hosea Project Movers, LLC?			State names and relationships of relatives/friends working for us:		
In the past 10 years, have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by a court? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If yes, please explain: (where, when, charged with, and sentence)					

(Disclosure of a criminal record will not necessarily disqualify you for employment. Each conviction will be evaluated on its own merits with respect to time, circumstances and seriousness, in relation to the job for which you are applying.)

How long at Present address?	How long at Previous address?	
What was your Previous address?		
City:	State:	Zip Code:

School	Name & City & State of School	Course of Study	Did you Graduate?	# of Years Completed	Degree or Diploma / GED
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Business / Technical			<input type="checkbox"/> Yes <input type="checkbox"/> No		
College			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Graduate School			<input type="checkbox"/> Yes <input type="checkbox"/> No		

Can you travel if the job requires? <input type="checkbox"/> Yes <input type="checkbox"/> No	Can you travel for up to a week at a time? <input type="checkbox"/> Yes <input type="checkbox"/> No
Can you work out of town for extended stays? <input type="checkbox"/> Yes <input type="checkbox"/> No	Can you work overtime on short notice? <input type="checkbox"/> Yes <input type="checkbox"/> No
Can you work Saturdays? <input type="checkbox"/> Yes <input type="checkbox"/> No	Can you work Sundays? <input type="checkbox"/> Yes <input type="checkbox"/> No
Can you work evenings / nights? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you do not already, would you be willing to get a CDL license? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you willing to take a physical exam at our expense if the nature of the job requires one? <input type="checkbox"/> Yes <input type="checkbox"/> No

Please give accurate, complete Full-Time and Part-Time employment records.  
Start with your present / most recent employer.

Company Name:			Telephone:
Address:			Employed (mm/yyyy): From:                      To:
City:	State:	Zip Code:	Hourly Pay Rate:
Description of Work Performed:			Job Title:
Reason for Leaving:			Supervisor name:
Company Name:			Telephone:
Address:			Employed (mm/yyyy): From:                      To:
City:	State:	Zip Code:	Hourly Pay Rate:
Description of Work Performed:			Job Title:
Reason for Leaving:			Supervisor name:
Company Name:			Telephone:
Address:			Employed (mm/yyyy): From:                      To:
City:	State:	Zip Code:	Hourly Pay Rate:
Description of Work Performed:			Job Title:
Reason for Leaving:			Supervisor name:

Please indicate if there are any employers that you would rather we did not contact; we may contact them otherwise.

Employer:	Reason:
Employer:	Reason:
Employer:	Reason:

Have you served in the U.S. Armed Forces?

Yes       No

Describe any training relevant to the position for which you are applying:

Please list any and all organizations you have been in:

Please list below all licenses and certifications that you currently hold.  
Indicate the type of license, the license number and the date that you obtained each license.

**Also, include your driver's license as well.**

License Type:	License State:	License Number:	License Start Date:	License Expiration Date:

Please list any medical problems you may have had in the past two (2) years:

If you have filed any claim(s) with Workers Compensation, please list the dates and the reasons below:



# Business Conduct Policy

## **Compliance with Laws**

It is Hosea Project Movers, LLC's policy to comply with the laws in each country in which Hosea Project Movers, LLC conducts business.

## **Employment/Equal Opportunity**

Hosea Project Movers, LLC's policy is to hire, promote, discipline and make all other personnel decisions without regard to race, color, relation, national origin, age, sex, disability, disabled veteran or Vietnam-era veteran status except where bona fide affirmative action programs allow for such considerations.

## **Sexual Harassment**

Sexual Harassment in any form will not be tolerated in the workplace. Any employee who feels that he or she has been subjected to sexual harassment is required to report the incident immediately.

## **Illegal Substances**

It is Hosea Project Movers, LLC's policy to maintain an environment free of drug and alcohol abuse.

## **Environmental**

Hosea Project Movers, LLC's policy is to comply with environmental laws in all countries in which Hosea Project Movers, LLC conducts business.

## **Collusion**

It is fundamental that Hosea Project Movers, LLC independently determine the pricing, commissions and other contractual terms offered to clients and prospective clients.

## **Copyright Infringement**

It is Hosea Project Movers, LLC's policy to respect copyrights owned by others.

## **Political Contributions**

Any political contribution or expenditure by a component is against Hosea Project Movers, LLC's policy. Also, any reimbursement of an employee for any such contribution or expenditure is against Hosea Project Movers, LLC's policy.

## **Gifts and Entertainment**

It is Hosea Project Movers, LLC's policy not to make any gift (other than normal holiday remembrance), or provide entertainment (except routine lunches or dinners during the conduct of regular business), to any government or union employee (except as deemed except able by the owners). Gifts given to non-government or non-union employees are restricted to a value up to \$200 (US) per year; where entertainment is involved, lavish expenditures are to be avoided. Gifts from any supplier or client to a Hosea Project Movers, LLC's employee may not total more than \$200 (US) per year.

## **Accurate Books and Reporting**

All transactions must be accurately recorded. No unrecorded fund, asset, or other improper account of Hosea Project Movers, LLC shall be established or maintained for any reason. Conflicts of Interest/Related Party Transactions: It is essential that all Hosea Project Movers employees avoid any situation or interest which might interfere with his/her judgment concerning responsibilities to Hosea Project Movers, LLC.

## **Outside Employment**

A Hosea Project Movers, LLC's employee's outside employment should not conflict with his/her responsibilities to Hosea Project Movers, LLC.

## **Finder's Fees**

Payment of finder's fees is prohibited without the written approval of the owners.

## **Disclosure**

If you are aware of possible violations of the Business Conduct Policy, you must report them to the owners immediately.

**This application shall remain active for only 60 days. After 60 days, if you are still interested in employment at Hosea Project Movers, LLC, you must fill out a new application.**

I hereby certify that all statements made in this application are true and correct to the best of my knowledge and belief. I understand and agree that any misrepresentation or omission of facts in my application may be justification for refusal to hire, or termination of employment.

I further understand that an investigative report may be made as to my character and general reputation. I authorize all past employers, schools, persons and organizations having relevant information or knowledge to provide it to Hosea Project Movers, LLC or its duly authorized representative for its use in deciding whether or not to offer my employment and specifically waive any required written notification. I hereby release employers, schools, persons and organizations from all liability in responding to inquires in connection with my application. Upon written request by me, within a reasonable period of time, Hosea Project Movers, LLC will make available to me the nature and scope of all reports of every type obtained.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Hosea Project Movers, LLC, its subsidiaries and affiliates, and me for either employment or for the providing of any benefit. If an employment relationship is established, I understand that my employment can be terminated, with or without cause, at the option of either, Hosea Project Movers, LLC or myself.

In signing this form, I certify that I understand all questions and statements in this application.

Further, if granted a position with Hosea Project Movers, LLC of any of its subsidiaries, I will comply with Hosea Project Movers, LLC's Business Conduct Policy, a summary of which is printed on the previous page.

To comply with the Immigration Reform and Control Act of 1986, if you are hired you will be required to provide documents to establish your identity and your authorization to be employed in the United States. Such documents will be required within the first three (3) business days following your hire, or upon your first work day if your employment period will be less than three (3) days.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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***For Office Use Only***

Date Received: <i>(mm/dd/yyyy)</i>	Referral Source:		
Interviewed By:		Title:	
Reference Checked By:		Date: <i>(mm/dd/yyyy)</i>	
Disposition:	Reason:		