



# Application for Employment

As an EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER, HOSEA PROJECT MOVERS does not discriminate against applicants or employees because of their age, race, color, religion, national origin, sex (except where sex is a bonafide occupational qualification) or on any other basis prohibited by law, Furthermore, Hosea Project Movers will not discriminate against any applicant or employee because he or she is mentally or physically disabled, a disabled veteran, or a veteran against any applicant or employee because he or she is mentally or physically disabled, a disabled veteran, or a veteran of the Vietnam era, provided he or she is qualified and meets the requirements established by Hosea Project Movers for the Job.

PLEASE TYPE OR PRINT CLEARLY			Date
Name	(Last)	(First)	(Middle)
			Social Security Number
CURRENT ADDRESS (Street) (City) (State)			Phone Number
			Area Code ( )
RESIDENT ADDRESS (Street) (City) (State) <small>(if different from above)</small>			Phone Number
			Area Code ( )
STATE YOUR DATE OF BIRTH _____			

TYPE OF POSITION DESIRED			
POSITION APPLIED FOR:			
(circle one)	FULL TIME	PART TIME	SUMMER TEMPORARY OTHER
			SALARY EXPECTED
WILL YOU RELOCATE? TO WHAT AREA?		WILL YOU TRAVEL?	
YES NO		YES NO	
DATE AVAILABLE TO WORK WITH HOSEA			
HAVE YOU EVER WORKED FOR HOSEA?			
YES NO			
HAVE YOU EVER APPLIED AT HOSEA?			
YES NO			
To comply with the Immigration Reform and Control Act of 1986, if you are hired you will be required to provide documents to establish your identity and your authorization to be employed in the United States. Such documents will be required within the first three (3) business days following your hire, or upon your first work day if your employment period will be less than three (3) days.			
HOW WERE YOU REFERRED TO HOSEA PROJECT MOVERS?			
ARE YOU WILLING TO TAKE A PHYSICAL EXAM AT OUR EXPENSE IF THE NATURE OF THE JOB REQUIRES ONE?			
(circle one) YES NO			

HAVE YOU EVER BEEN CONVICTED OF A CRIME (MISDEMEANOR OR FELONY)?			
(circle one) YES NO			
IF YES, EXPLAIN:	(WHERE)	(WHEN)	(CHARGED) (SENTENCE)
(Disclosure of a criminal record will not necessarily disqualify you for employment. Each conviction will be evaluated on its own merits with respect to time, circumstances and seriousness, in relation to the job for which you are applying.)			

**RECORD OF EDUCATION**

Name and Address of School	Dates Attended		Graduated	Type of degree/diploma received or expected	Major/Minor Fields of Study
	From	To			
	Mo./Yr.	Mo./Yr.	Yes/No		
High School (last attended)					
Colleges / Universities					
Graduate School					
Other (Business, Technical, Secretarial, etc.)					

LIST ANY CLUBS, ORGANIZATIONS, SOCIETIES, OR PROFESSIONAL GROUPS TO WHICH YOU BELONG WHICH HAVE A DIRECT BEARING UPON YOUR QUALIFICATIONS FOR THE JOB WHICH YOU ARE SEEKING.

---



---

LIST ANY HOBBIES OR INTERESTS WHICH HAVE A DIRECT BEARING ON THE JOB FOR WHICH YOU ARE APPLYING.

---



---

LIST ANY SPECIAL SKILLS OR ABILITIES WHICH DIRECTLY RELATE TO THE JOB FOR WHICH YOU ARE APPLYING.

---



---

**DO YOU POSSESS A VALID CURRENT DRIVER'S LICENSE (ONLY FOR JOBS REQUIRING DRIVING A VEHICLE)?**

(Circle One)      YES      NO      **CDL?**      YES      NO

**DRIVER'S LICENSE NUMBER AND STATE:** \_\_\_\_\_

**MILITARY SERVICE RECORD**

**HAVE YOU EVER BEEN A MEMBER OF THE ARMED FORCES OF THE UNITED STATES?**

(Circle One)      YES      NO

**IF YES, LIST ANY SPECIAL SKILLS OR ABILITIES YOU DEVELOPED WHILE IN MILITARY SERVICE WHICH DIRECTLY RELATE TO THE JOB FOR WHICH YOU ARE APPLYING.**

---



---

**EXPERIENCE (Most Recent Experience First)**

1. NAME AND ADDRESS OF EMPLOYER	STARTING POSITION	ENDING POSITION
	SALARY	NAME AND TITLE OF SUPERVISOR
From: Mo./Yr. _____	STARTING: \$ _____	
To: Mo./Yr. _____	ENDING: \$ _____	
Phone: _____ (      )	REASON FOR LEAVING:	
2. NAME AND ADDRESS OF EMPLOYER	STARTING POSITION	ENDING POSITION
	SALARY	NAME AND TITLE OF SUPERVISOR
From: Mo./Yr. _____	STARTING: \$ _____	
To: Mo./Yr. _____	ENDING: \$ _____	
Phone: _____ (      )	REASON FOR LEAVING:	
3. NAME AND ADDRESS OF EMPLOYER	STARTING POSITION	ENDING POSITION
	SALARY	NAME AND TITLE OF SUPERVISOR
From: Mo./Yr. _____	STARTING: \$ _____	
To: Mo./Yr. _____	ENDING: \$ _____	
Phone: _____ (      )	REASON FOR LEAVING:	

**MAY WE CONTACT THE EMPLOYERS LISTED ABOVE?**

(Circle One)      YES      NO

**IF NO, INDICATE BY NUMBER WHICH ONE(S) YOU DO NOT WISH US TO CONTACT.** \_\_\_\_\_

**USE THIS SPACE TO DESCRIBE ANY PREVIOUS WORK HISTORY AND/OR TO DETAIL PARTICULAR JOB RESPONSIBILITIES LISTED ABOVE. INCLUDE ANY ADDITIONAL INFORMATION WHICH YOU FEEL MAY BE RELEVANT TO THE JOB FOR WHICH YOU ARE APPLYING.**

This application shall only remain active for 60 days. After 60 days, if you are still interested in employment at Hosea Project Movers, you must fill out a new application.

I hereby certify that all statements made in this application are true and correct to the best of my knowledge and belief. I understand and agree that any misrepresentation or omission of facts in my application may be justification for refusal to hire, or termination of employment.

I further understand that an investigative report may be made as to my character and general reputation. I authorize all past employers, schools, persons and organizations having relevant information or knowledge to provide it to Hosea Project Movers or its duly authorized representative for its use in deciding whether or not to offer me employment and specifically waive any required written notification. I hereby release employers, schools, persons and organizations from all liability in responding to inquires in connection with my application. Upon written request by me, within a reasonable period of time, Hosea Project Movers will make available to me the nature and scope of all reports of every type obtained.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Hosea Project Movers, its subsidiaries and affiliates, and me for either employment or for the providing of any benefit. If an employment relationship is established, I understand that my employment can be terminated, with or without cause, at the option of either Hosea Project Movers or myself.

In signing this form, I certify that I understand all questions and statements in the application.

Further, if granted a position with Hosea Project Movers or any of its subsidiaries, I will comply with Hosea Project Movers' Business Conduct Policy, a summary of which is printed below.



## BUSINESS CONDUCT POLICY

**Compliance with Laws:** It is Hosea Project Movers' policy to comply with the laws in each country in which Hosea Project Movers conducts business.

**Employment/Equal Opportunity:** Hosea Project Movers' policy is to hire, promote, discipline and make all other personnel decisions without regard to race, color, relation, national origin, age, sex, disability, disabled veteran or Vietnam-era veteran status except where bona fide affirmative action programs allow for such considerations.

**Sexual Harassment:** Sexual Harassment in any form will not be tolerated in the workplace. Any employee who feels that he or she has been subjected to sexual harassment is required to report the incident immediately.

**Illegal Substances:** It is Hosea Project Movers' policy to maintain an environment free of drug and alcohol abuse.

**Environmental:** Hosea Project Movers' policy is to comply with environmental laws in all countries in which Hosea Project Movers conducts business.

**Collusion:** It is fundamental that Hosea Project Movers independently determine the pricing, commissions and other contractual terms offered to clients or prospective clients.

**Copyright Infringement:** It is Hosea Project Movers' policy to respect copyrights owned by others.

**Political Contributions:** Any political contribution or expenditure by a component is against Hosea Project Movers' policy. Also, any reimbursement of an employee for any such contribution or expenditure is against Hosea Project Movers' policy.

**Gifts and Entertainment:** It is Hosea Project Movers' policy not to make any gift (other than normal holiday remembrance), or provide entertainment (except routine lunches or dinners during the conduct of regular business), to any government or union employee (except as deemed except able by the owners). Gifts given to non-government or non-union employees are restricted to a value up to \$200 (U.S) per year; where entertainment is involved, lavish expenditures are to be avoided. Gifts from any supplier or client to a Hosea Project Movers employee may not total more than \$200 (U.S) per year.

**Accurate Books and Reporting:** All transactions must be accurately recorded. No unrecorded fund, asset, or other improper account of Hosea Project Movers shall be established or maintained for any reason.

**Conflicts of Interest/Related Party Transactions:** It is essential that all Hosea Project Movers employees avoid any situation or interest which might interfere with his/her judgment concerning responsibilities to Hosea Project Movers.

**Outside Employment:** A Hosea Project Movers employee's outside employment should not conflict with his/her responsibilities to Hosea Project Movers.

**Finder's Fees:** Payment of finder's fees is prohibited without the written approval of the owners.

**Disclosure:** If you are aware of possible violations of the Business Conduct Policy, you must report them to the owners immediately.

SIGNATURE OF APPLICANT

DATE

### FOR PERSONNEL USE ONLY

DATE APPLICATION RECEIVED

REFERRAL SOURCE

INTERVIEWED BY

DEPARTMENT

REFERENCE CHECK COMPLETED (DATE,AND BY WHOM)

DISPOSITION AND REASON